**Business Enrolment Form  
BG1A**

**REF NO:**

**1. CONTACT DETAILS**

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| --- | --- | --- | --- |
| **Contact Name:** |  | **Position:** |  |
| **Email:** |  | **Telephone/mobile:** |  |

2. BUSINESS DETAILS

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Business name:** | |  | | | | | | |
| **Trading Address :** | |  | | | | | | |
| **Post Code:** | |  | | | **Website:** | |  | |
| **District:** | Boston | |  | East Lindsey |  | South Holland |  |

3. COMPANY STRUCTURE AND ACTIVITY

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Legal Status:** | Sole Trader | | | |  | Limited Company | | | |  | | Partnership | |  | LLP |  | |
| Social Enterprise | |  | | Charity | | |  | |
| **Company Number:** | | |  | | | | | **VAT Number:** | |  | | | **Charity Number:** | | | |  | |
| **Date Established:** | | |  | | | | | **Employees - FT:** | | |  | | **Employees - PT:** | | | |  | |

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| **Turnover: Previous financial year:** | £ | **Current financial year forecast:** | | | | | £ |
| **Does the business currently export goods or services overseas?** | | | Yes |  | No |  |

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| **Which Best Describes the Sector Your Business Works Within:** | | | | | | | | | | | | | | |
| Production (Manufacturing, Mining, Quarrying) | | | |  | | | Construction | | |  | | Retail & Wholesale | |  |
| Transport & Storage |  | Accommodation & Food Services | | | | | | |  | | Information & Communication | | |  |
| Finance & Insurance |  | Property |  | | | Professional, Scientific & Technical | | | | | | | |  |
| Business Administration & Support Services | | |  | | | Education | | | |  | | Health | |  |
| Arts, Entertainment, Recreation & other Services | | | | |  | | | Visitor Economy | | | | |  | |
| Agriculture & Horticulture | | | | |  | | | Other (Please Specify): | | | | | | |

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| **Has the business received any grants or government funding in the last three years?** | | | | **Yes** |  | **No** |  |
| **If you have answered Yes, please complete this table (and continue on a separate sheet if required)** | | | | | | | |
| **Date of payment** | **Name of provider** | **Amount awarded** | **Reason** | | | | |
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**4. BUSINESS SUPPORT REQUIREMENTS**

**We have access to a Team of experienced Business Specialists, Advisors and Mentors, so if there is a specific issue you’re facing please let us know so we can prepare for our meeting:**

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| **If you would like a broader discussion around any of the following areas then let us know (Start with ticking up to 3 areas to help us keep the conversation focused and relevant to your needs.** | | | | | | | | | | | | | | | |
| Planning for Growth (Strategic Advice) | | | | |  | | Sales & Marketing (Growing Customers & New Markets) | | | | | | | |  |
| People & Skills (Recruitment, Training & Management Development) | | | | | | | | | | | | | | |  |
| Net Zero (Environmental Audits & Energy Efficiency) | | | | | | | | |  | | Product & Service Innovation | | | |  |
| Productivity (Manufacturing & Process Efficiency) | | | | | | | | | | | | | | |  |
| Accessing Growth Funding (Investing in Capital Assets & Development plans) | | | | | | | | | | | | | | |  |
| Other: (please specify) | | |  | | | | | | | | | | | | |
| **Where did you hear about the South and East Lincolnshire Council Partnerships business support programme?** | | | | | | | | | | | | | | | |
| Social Media |  | Web Search | |  | | Referral | |  | | Newspaper | |  | Council |  | |
| Other Organisation: | |  | | | | | | | | | | | | | |

**5. BUSINESS GRANTS**

Are you looking for a Grant to fund your Growth? Yes **[ ]** No **[ ]**

Please let us know about any planned Capital and/or Revenue Investments with brief details of **WHAT** you need to purchase and **HOW** it will stimulate measurable growth and **ESTIMATED COSTS** and **TIMESCALE FOR INVESTMENT**. This is not the full application form so please just summarise your funding requirements.

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**Declaration**

I confirm that above named company supports the principle of equal opportunities to ensure all employees and beneficiaries are treated fairly, with dignity and respect and oppose all forms of unlawful or unfair discrimination on the grounds of colour, race, nationality, ethnic or national origin, sex, disability, age, religious belief, sexual orientation or marital status.

I acknowledge that I am authorised to sign on behalf of the above-named company / organisation, and that the information contained in this enrolment form is correct to the best of my knowledge.

Signed: Position:

Name: Date:

                                             

**PRIVACY NOTICE**

SHDC, ELDC and BBC are “Joint controllers” for the processing of your contact details during this application stage. Some elements of the application form may be disclosed where we are legally obliged e.g. Police or under the Freedom of Information Act.

Information submitted as part of the grant application process may be shared with partner organisations to support Grants4Growth marketing, brokerage, and support activities, to assess impact and undertake independent programme evaluation. Data may also be shared for the purposes of checks and fraud. All information will be held in strictest confidence by Grants4Growth and its partners. Grants4Growth complies fully with GDPR guidelines.

The Council will retain your Application Form for a minimum of 10 years for accountability and audit purposes. Each Council has a privacy policy outlining your rights:

South Holland: [www.sholland.gov.uk/privacy](http://www.sholland.gov.uk/privacy)

East Lindsey: [www.e-lindsey.gov.uk/privacy](http://www.e-lindsey.gov.uk/privacy)

Boston Borough: [www.boston.gov.uk/privacy](http://www.boston.gov.uk/privacy)

Please return the completed application form and supporting documentation to the Grants4Growth team at: box. [grants4growth@sholland.gov.uk](mailto:grants4growth@sholland.gov.uk)

**Grants4Growth Project Office**

**Economic Development Service**

**South Holland District Council**

**Priory Road**

**Spalding**

**PE11 2XE**